



IT P3M and Delivery@Griffith University

Sudath Wijeratne and Ian Smith
Project Management Office

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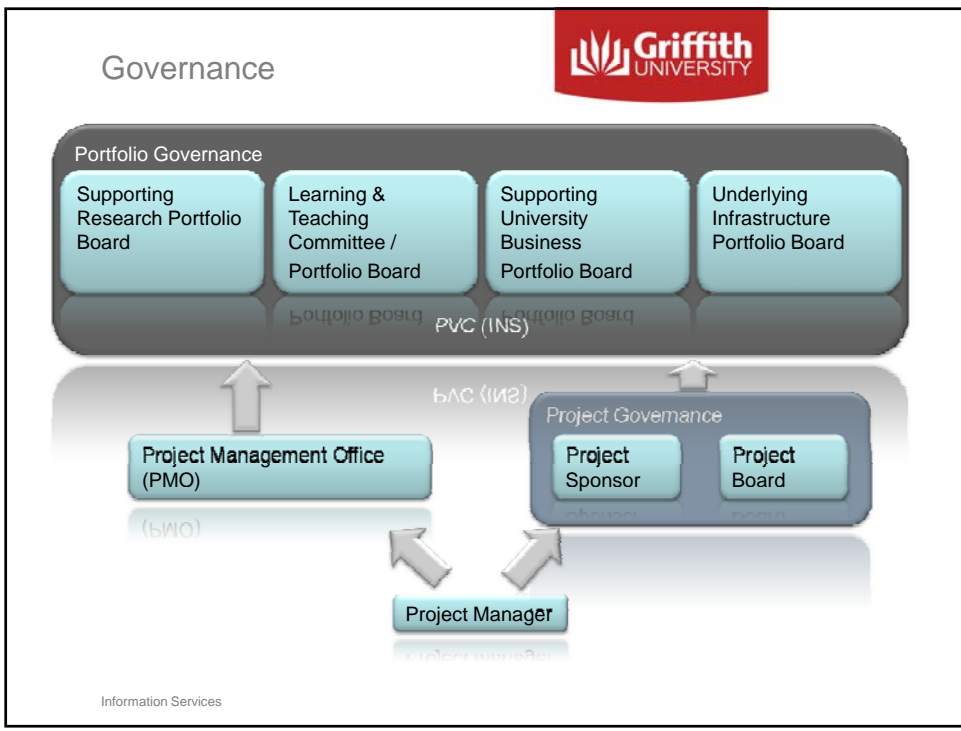
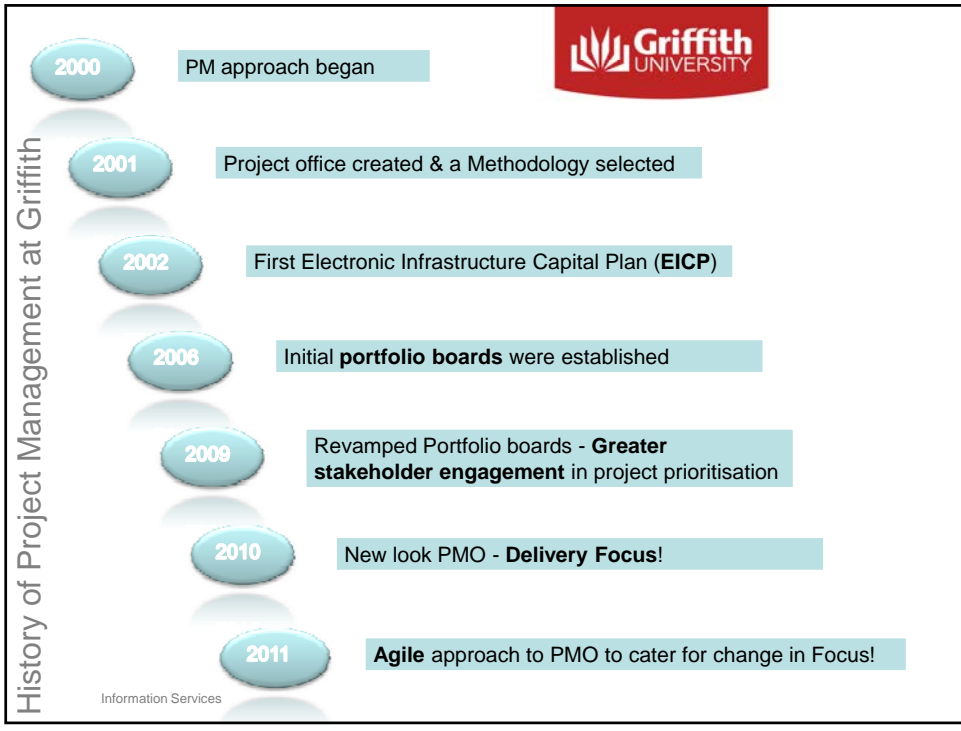


Content

1. The Project Management Journey
2. Governance & Framework
3. Challenges & Opportunities
4. Methodology and Tools
5. Questions



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Portfolio boards terms of reference

- Strategic Alignment
- Prioritisation of projects
- Monitoring performance
- Providing guidance on Risk and Issues

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Project Management Office

Objective: Manage and administer the delivery of the project portfolio



Responsibilities

- Framework & Tools
- Projects are delivered to agreed budgets, timeframes and scope
- Cross project issues and risks management
- Projects are aligned with Information architecture
- Project resource management
- Metrics and performance reporting

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Project Management Office Focus



- Recent focus has been on **Project Delivery**
- Current Trends/Focus:
 - » Identifying and managing project benefits becoming important
 - » Alternate methods of efficient project delivery also becoming important ...

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Going forward...

“PMO needs to be agile unit to focus on Changing Organisational Priorities!”

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Challenges & Opportunities

- Perception management
- Expectation management
- Levels of engagement
- Benefits realisation
- Continuous improvements

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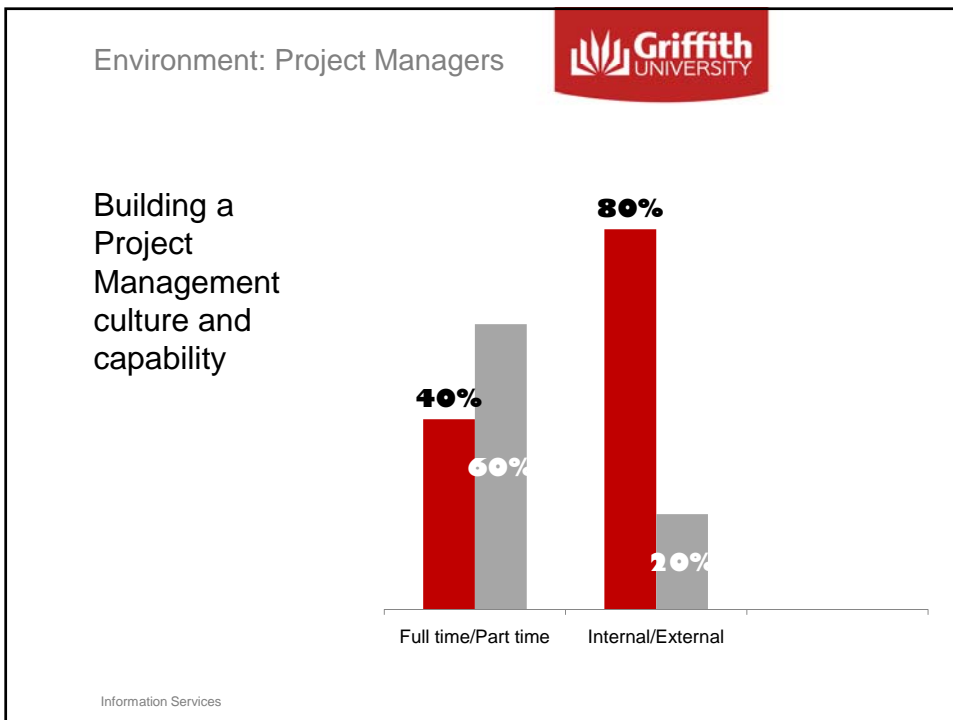
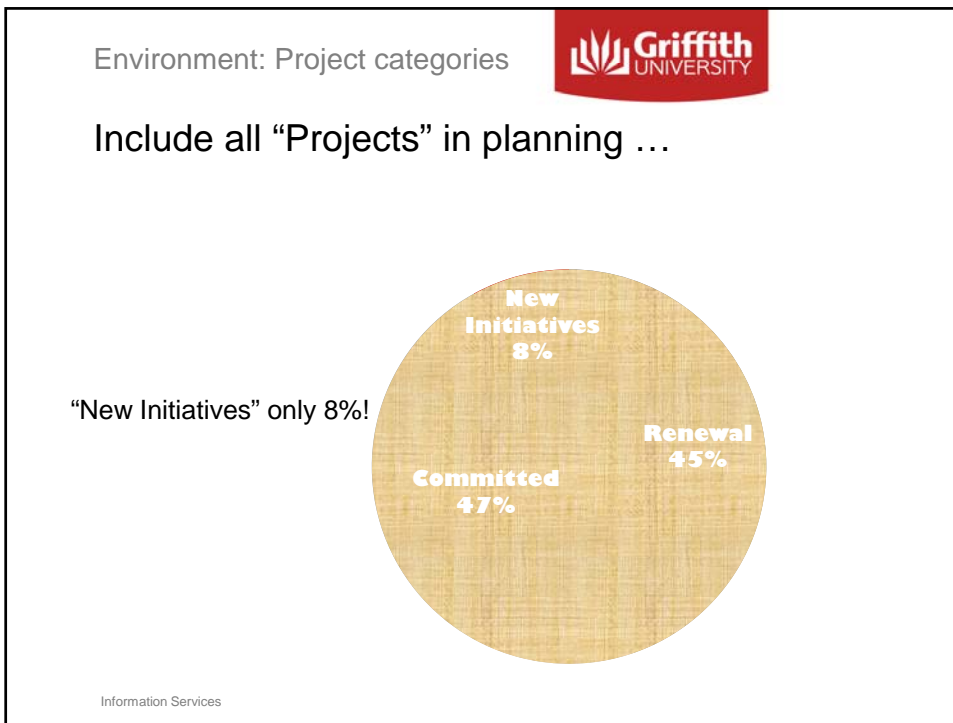



Project Methodology and Tools in a Changing Delivery Environment

Key changes

Our Project Environment

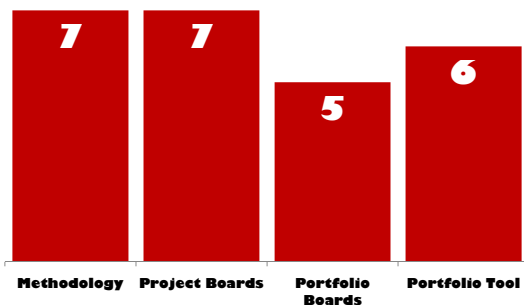
Strategies to adapt to these changes



Environment: Mature Structures 


Building solid foundations and time to mature.

Years since implemented

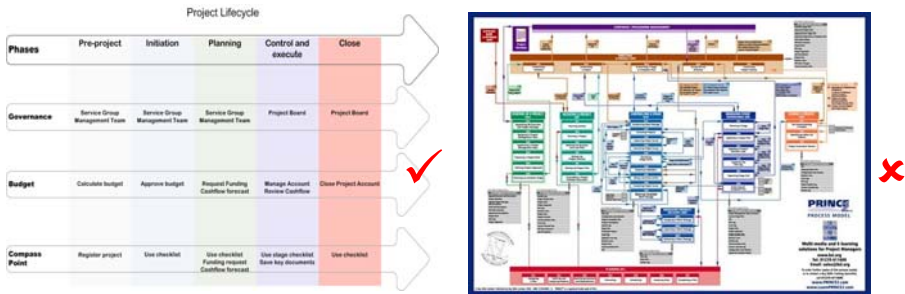


Category	Years since implemented
Methodology	7
Project Boards	7
Portfolio Boards	5
Portfolio Tool	6

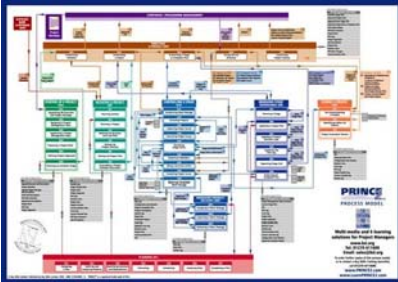
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Adaptability: Methodology 


Flexible and scalable based on project risk
Scope for agile techniques (for appropriate projects)



Phases	Pre-project	Initiation	Planning	Control and execute	Close
Governance	Service Group Management Team	Service Group Management Team	Service Group Management Team	Project Board	Project Board
Budget	Calculate budget	Approve budget	Prepare Funding Certificate forecast	Manage Account Review Certificate	Close Project Account
Compass Point	Register project	Use checklist	Use checklist Funding request Certificate forecast	Use stage checklist Save key documents	Use checklist



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Adaptability: Governance



MATURE Portfolio Board processes

ENGAGED business representatives

Cross **MEMBERSHIP** of Portfolio, Project and Operational

Project Management Office **COORDINATION**

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Adaptability: Project Portfolio Tool


Close Edit New Estimate New Stage New Ad-hoc Direction Planning Data Entry Refresh Cash Flow Data Entry New Status Update

Congress Point	EICP ID: 0750	Summary Status: (Over Budget)											
	*1) Project ID: 214439	Funded by the Capital Plan											
	Title: Internet Access Service replacement												
	Project Phase	Project Status	<table border="1" style="font-size: 0.7em;"> <tr> <td>Pre-Project</td> <td>Initiation</td> <td>Planning</td> <td>Control & Execute</td> <td>Closed</td> </tr> <tr> <td colspan="3">Authorised to proceed to</td> <td>Control & Execute</td> <td></td> </tr> </table>	Pre-Project	Initiation	Planning	Control & Execute	Closed	Authorised to proceed to			Control & Execute	
Pre-Project	Initiation	Planning	Control & Execute	Closed									
Authorised to proceed to			Control & Execute										

General Info | Financial Info | Milestones | Pre-Project | Initiation & Planning | Authorising a Stage | Status | Ad-hoc Direction | Closure | History

Marketing Title: NetCheck replacement

Project File Directory: C:\msdts\Projects\IB Projects_Adv\IAS Replacement

Description: This project is being undertaken to replace the out-dated hardware and Internet access management service including billing software. This opportunity has enabled us to exam the Internet Access service model that has been used in the University for several years. The project will also implement a self service portal for greater customer service and transparency.

Program Board: Underlying Infrastructure

EOP Reporting Category: Underlying Infrastructure, **Sub-category:** Network

Project Board Members:		Business Rep	User Rep	Supplier Rep
Internal	Naveen Sharma/Staff/Griffith	Rodney Topor/Staff/Griffith	John Scullen/Staff/Griffith	Peter Kurtz/Staff/Griffith

Project Board Chair: Naveen Sharma/Staff/Griffith

Project Board Chair Position: Naveen Sharma/Staff/Griffith

Project Sponsor: Bruce Callow/Staff/Griffith

Project Sponsor Position: Bruce Callow/Staff/Griffith

Project Manager: Praboda Jayawardena/Staff/Griffith

Project Administrator: Cristy Evans/Staff/Griffith, Carolina James/Staff/Griffith, Andrew Heap/Staff/Griffith

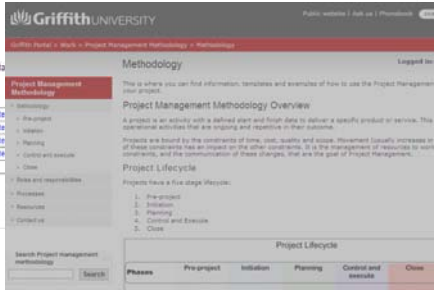
Project Team Members: Cristy Evans/Staff/Griffith, Carolina James/Staff/Griffith, Andrew Heap/Staff/Griffith

Project Category: Infrastructure Renewal

Start Date - Initial Baseline Estimate:	03/05/2010	Original date
Actual Start Date:	03/05/2010	Original date
End Date - Initial Baseline Estimate:	28/01/2011	Original date
End Date - Latest Estimated:	31/07/2011	Original date
Actual End Date:		

Project Issue:

Project Problem:



Adaptability: Project Planning Tools



The screenshot displays three overlapping windows from a project management software suite. On the left is a Gantt chart showing project tasks and their durations. In the center is a 'Risk assessment' form with various input fields and checkboxes. On the right is an 'INS Project Budget Worksheet' spreadsheet with columns for years (2010, 2011, 2012) and a 'Budget' column, listing various project categories and their associated costs.

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Challenges



Replacing our Project Portfolio Tool

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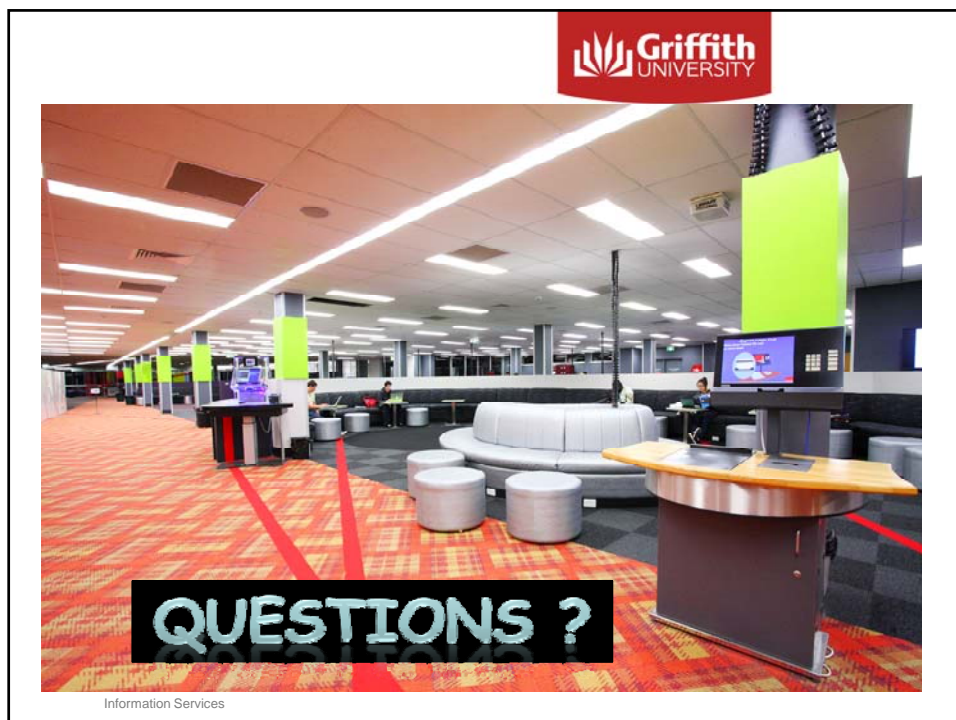
Greater granularity required by senior management!

Time recording

Cost recovery processing

Resource tracking

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